

**MINUTES OF MEETING HELD ON 02 Oct 2019
COMMENCING AT 1830hrs**

Present:	J Addison	Chairman
	J Thomas	Harbour Master
	D Nicholson	
	I Finch	
	N Taylor	
	F Brown	
	A Scott	

In Attendance for Ship Turning discussion	J Griffiths
	D Hykel
	O Evans

4076 Apologies
A Thomas
P Hatswell

4077 Minutes of Meetings held on 7 Aug 2019

It was agreed these were a true record.
Proposed: N Taylor Seconded: F Brown

4078 Ship Turning

There was a presentation regarding Ship turning at Brightlingsea Harbour based on the Pilotage directions issued by the Harbour. D Hykel (Pilot) agreed and gave assurance to the Commissioners that the Directions were both suitable and sufficient for the activity. J Griffiths shipping agent confirmed that the Directions were the source of his instruction to ship owners. It was also accepted that the current ship turning protocols within these directions were appropriate.

4079 Matters arising from those minutes

The Chairman stated he would review the Harbour Byelaws and report back at the January 2020 meeting.

4080 HM Report

Shipping

4 x Ships; 2 x Cement, 2 x Woodchip.

Marketing

1817 likes Foot Ferry Facebook (17 since Sep), 1819 Likes Harbour Facebook (29 since Sep).

The Harbour Video: You Tube 470 views nice reviews, helpful.

USAR Meeting (Selling the concept) 19th Sep 2019, was a success.

Ferries

Pontoon placed for test to mimic ferry landing stage, no problem identified.

PMSC

Installed Smoke alarms around the estate.

PMSC seminar at Harwich attended by staff, useful information.

Dredging

Marina extra dredging planned this winter.

Harbour maintenance dredging plan to be promulgated shortly.

Maintenance

Jetty section replaced; it had exceptional metal fatigue.

Buoy lifting and remediation completed.

Two Navigation Lights replaced.

Orsted

Colne Cooke launch in for minor refit and coding.

Commercial

Ina K research vessel in.

Porth Diana waiting alongside for extended period.

CBC

Sunken Fishing Boat and minor Fuel spill reported; inspected Alresford Creek pontoon at request of CBC.

Training

Staff fire Practice, trained on Fire Extinguishers.

Visitors

Small increase - trend for last three years is small year on year increases.

4081

Ferry Landing

D Nicholson updated commissioners on the SI testing, plans and design for the Ferry landing. It was emphasised by the Chairman that this project is dependent on securing a reasonable proportion of grant funding; it will not be fully funded by BHC.

4082

Stakeholder Meetings

The HM gave a summary of the report he was due to deliver at the Stakeholder meetings. He also reported that G Dowd from Purelake would be at the meeting on 14th Oct.

4083

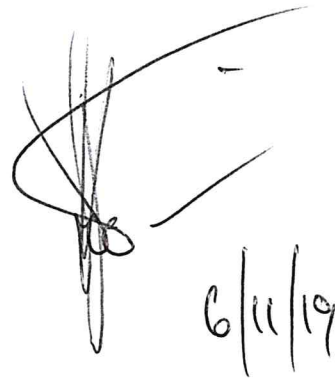
Matters raised by Members

F Brown stated that the dates for next year's regatta are 4/5th July 2020. I Finch (IF) was interested in any plans for the Christmas party this year, the HM responded that this was being considered and would report back when complete. IF was also interested in being given the opportunity to enter or leave the harbour on a Ship, the HM said he would suggest dates as they became available, but owing to the nature of the business these were frequently subject to change.

Next
Meeting
Meeting
closed

Wednesday, 6th Nov 2019 at 1830hrs.

2105 hrs



A handwritten signature, possibly 'G Dowd', is written in black ink. To the right of the signature, the date '6/11/19' is written in a similar style.