

**MINUTES OF MEETING HELD ON 01 Jul 2020
COMMENCING AT 1000hrs via Video Conference**

Present:	J Addison	Chairman
	J Thomas	Harbour Master
	I Finch	
	N Taylor	
	F Brown	
	A Scott	
	A Thomas	
	P Hatswell	
	D Nicholson	

4127 Apologies

None

4128 Minutes of Meetings held on 3 Jun 2020

It was agreed these were a true record.

Proposed: A Thomas Seconded: D Nicholson

4129 Matters arising from those minutes

FB stated that Pyefleet Week would not happen this year.

4130 HM Report

Shipping

3 Ships; Scrap, Aggregate, Cement/Scrap

Marketing

2323 likes Harbour FB (66 since Jun), 1933 Likes Foot Ferry FB (25 since Jun).

The Harbour Video: You Tube 1373 views up 133 since June.

Vessels

Ferries altered for new setup due to Covid.

PMSC

RAMS updated to include updated C-19 arrangements

Bathymetry in the office to conduct analysis.

Jet Skis busier than usual, however the sheer number of people on the beach on a week day in June was incredible.

The Jet skiers in part are furloughed workers, as are the Harbour users.

The expectation of extended river patrols by all, only reinforces the view that the people think the pandemic is over. The Harbour are not an emergency service, are on minimum manning and should not be getting within 2m of people. This will change following 4th July.

CBC

Police changes regarding speeding and PWC, 2 x prosecutions in pipeline.

Staff

The apprentice's first progress meeting went well with the provider content with her performance.

Training

The apprentice to take part on RYA L2 PB 11/12th July.

Office

Conference room development well advanced, this will include a function whereby commissioners can attend virtually as well as physically at the same time.

Purelake

Showers to be open to full customer exposure on Saturday.

I have written to Purelake who say their sales are going well with one town house sold already.

Environment

Working with Richard Hayward/Essex Uni on Oyster Spatting Project, sample collection on-going.

Chinese hats have been located, NTM out and on Website.

Maintenance

Tide boards have been replaced in the marina.

Town Jetty continues to be remediated.

Season Start

4th July;

Increased Taxi Hours

Visitors allowed

Ferry Crossings

Details will be promulgated on Website, social media and Brightlingsea and Wivenhoe Chronicle.

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Covid 19 Updates

PPE

Everyone should have on their person a face covering, although it won't be required at all times the option will always be available to you. All Harbour facilities will have antibac spray or hand washing facilities.

Visiting Yachts

Will be able to use the new Shower and toilet facilities, Water Taxi and head into the town to use pubs and restaurants. If intending to arrive beyond Taxi hours please telephone the office in advance. The office is open Sat/Sun, 9-5.

Visitors entering from countries outside of the UK (not included within a bridging arrangement) will need to fill in a Public Health Passenger Locator Form, this can be done electronically.

Taxi

From July 3rd we will extend the timings once more to our usual schedule.

Ferry

Each passenger will book onto the ferry in advance by calling the office on or in person and be allocated a seat. Joiners at Point clear or East Mersea must book, that can even be done whilst queuing (socially distanced) at the pick-up point. The cox will wear PPE, Gloves and face covering when within 1 meter of anyone's face. Passengers should have face coverings available. The modified ferry has protective partitions between groups of passengers which will only be used in bubbles, therefore can travel 6 independents or up to 12 in bubble combinations. On entering the ferry passengers will have their hands sprayed with an antibac fluid then be directed to their allocated seats, first on one side then on the other, passengers will alight using the same managed process. We would ask that passengers queue responsibly, at Brightlingsea they should wait by the Bus shelter to be taken down the jetty to the Ferry. Office will be manned Sat and Sun.

Showers and Toilets

Although they are naturally separated for enhanced virus protection when out in the open areas customers will need to exercise caution, signs are up to remind them. Cleaning of the facilities will happen regularly.

River Cruises

Later in the month as other establishments open we will reinstate the cruises. Similar alterations will be made to the vessel to ensure a Covid secure environment.

Marina

The recently dredged marina still has some berths left, with WiFi (Fibre in very near future), Electricity, Water, new showers and toilets, new easy read depth gauge. If you need somewhere to berth give us a call.

Crabbing

Unfortunately Crabbing cannot be made Covid secure on our Jetty this year, however there are a number of alternatives; the boating lake, the Prom at higher waters and near the paddling pool. To get there from the harbour is a short walk through the marina complex and onto the prom.

4126

Matters raised by Members

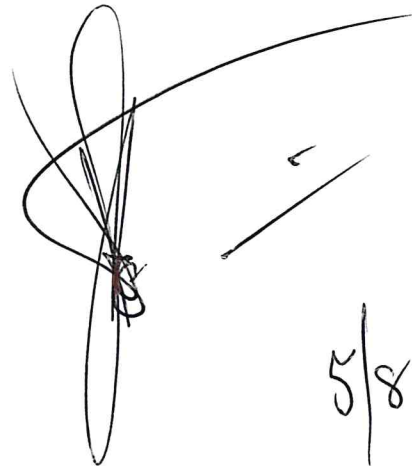
PH was keen to liaise with the town to prepare for the re-opening on the 4th offering to advocate on behalf of the Harbour. The HM welcomed her involvement. DN asked if the Commissioners could discuss the ferry

landing costings at the next meeting. **Chairman** stated that it would appear on the agenda. **IF** was keen to discuss environmental issues at the next meeting particularly energy saving and asked if that might appear on the Agenda. **Chairman** stated that although a worthy agenda item it may be better discussed at a Commissioners training day. It has a great deal of relevance to the Harbour and would benefit from more time for all views to be shared. The **HM** suggested that now a less restricted normality appears to be returning Commissioners should prepare material for discussion at a future training day in our new conference room.

Wednesday, 5th August 2020 at 1000hrs.

Next
Meeting
Meeting
closed

1055hrs



5/8/20