

**MINUTES OF MEETING HELD ON 05 Aug 2020
COMMENCING AT 1000hrs via Video Conference**

Present: J Addison Chairman
J Thomas Harbour Master
I Finch
N Taylor
F Brown
A Scott
A Thomas
P Hatswell
D Nicholson

4133 Apologies

None

4134 Minutes of Meetings held on 3 Jun 2020

It was agreed these were a true record.

Proposed: F Brown Seconded: N Taylor

4135 Matters arising from those minutes

Ferry Landing presentation would take place on the Planning Day in September

4136 Financial Report

The financial report was presented to Commissioners for comment. They were pleased with the content and the figures given the ongoing uncertainty of the Covid-19 situation.

4137 HM Report

Shipping

5 Ships; 3 Scrap, 2 Cement

Marketing

2380 likes Harbour FB (57 since Jul), **2376** Likes Foot Ferry FB (442 since Jul).

The Harbour Video: You Tube 1813 views up 440 since Jul.

Vessels

Ferries altered for new setup with a new Covid-compliant booking system in operation.

Taxi Covers and windows now available for River cruises and Tours.

PMSC

Jet Skis: there are prosecutions in progress with significant police effort last weekend. There is also a police presence during some evenings now.

Given current pressures, CBC don't think they will be able to pay for river patrols at present. TDC have promised to establish some swim only areas off the promenade and Bateman's Tower.

2.5 hrs on Sunday with Police in Harbour, Colne and Ray Creek – 5 Jetskis, 2 foiling moths, 1 foiling windsurfer and a powerboat were all advised about the Harbour's speed limits. Liaison will continue with TDC, CBC and the Police regarding the safe operation of the Harbour and river. Members of the public reporting offences should be encouraged to contact the Police directly.

Trinity House

- 100 % clean bill of health and complimentary report.

Training

One of our staff members will undertake P2 Oil spill response training scheduled for September.

Office

Conference room now complete with Video technology.

Showers

Great feedback so far even had a yachtsman coming to Brightlingsea specifically for a look.

1 x complaint - mud all over and 1 nasty toilet. On specific day cleaning was not started until 11.00; we will aim to ensure cleaning is carried out early.

Operations

Foot Ferry booking system has taken the cash out of the system however it is a great deal more laborious. We will aim to refine this in future. To be Covid-19 compliant we must book everyone at the moment.

Harbour tours have become extremely popular.

Black Buoy cruise is now back on and booking up quite quickly.

Boat visitors to the harbour have started to pick up.

Maintenance

Refurbishment of HM2 now complete.

Exhaust piping replaced on Dracula.

Inner Bench Head has been replaced.

British Ports Authority

Now working with them on environmental issues affecting ports.

4139 Planning Day

The Chairman and commissioners agreed that the planning day should be held on the **25th September** 0930hrs to 1630hrs. Suitable venue, allowing for physical distancing, will be confirmed in due course.

4140 Matters raised by Members


PH made commissioners aware that the provision of leaflets and visitor guides had been made difficult due to Covid, some shops felt they were not able to store them.

FB asked if we are doing the stakeholder meeting by Video conference this year, **HM** stated that we were planning to hold these, however the method through which we make this happen would once again be dictated by government health policy guidelines.

Next
Meeting
Meeting
closed

Wednesday, 2nd September 2020 at 1000hrs.

1112hrs



A handwritten signature, possibly 'J. B.', is written in black ink. To the right of the signature, the date '2/9/20' is written in a similar style.