

**MINUTES OF MEETING HELD ON 2 Sep 2020  
COMMENCING AT 1000hrs**

**Present:** J Addison                                  Chairman  
                  O Evans                                     Deputy Harbour Master  
                  D Nicholson  
                  P Hatswell  
                  I Finch  
                  A Thomas  
                  F Brown  
                  A Scott  
                  N Taylor

**5030 Apologies**

J Thomas

**5031 Minutes of Meetings held on 5 Aug 2020**

It was agreed these were a true record.

Proposed: D Nicholson    Seconded: A Thomas

**5032 Matters arising from those minutes**

N/A

**5033 HM Report**

**Shipping**

3 Ships; 1 Scrap, 2 Cement

**Commercial**

5 windfarm vessels in port at the moment.

**Marketing**

**2467** likes Harbour FB (87 since Aug), **2450** Likes Foot Ferry FB (74 since Jul).

The Harbour Video: You Tube 2028 views up 215 since Aug.

**Vessels**

Dracula refurb, coding inspection.

Colne Cooke repairs

HM2 refurb

**PMSC**

Two Tendring District Council (TDC) spot checks regarding Covid-19 compliance, with no concerns raised.

Prosecution of Jetski user ongoing

Project with University of Essex looking at Coastal restoration, coastal defences and fishing. This will have potential to fund the River patrol and to provide the answers we asked to questions regarding the PWC pontoon.

TDC swim areas have been installed, more work needs to be done.

**Showers and toilets**

One broken down fan, however is receiving excellent verbal feedback particularly Laundry.

**Maintenance**

Fuel Berth damaged bracket; bespoke replacement ordered.

**Operations**

Foot Ferry booking system has been improved further, however next year we will have a booking method on our website.

Harbour tours are still extremely popular, with at least one a day.

Black Buoy cruise is continuing despite the weather and booking up quite quickly.

Residential Moorings full

Marina Moorings almost full – winter waiting list

Visitors' WiFi superfast being installed 72mb download 20mb upload.

**Visitors**

518 during August 2020

**5034 Heritage Bid**

**DN** presented drawings for the proposed Town Square.

**DN** advised the ferry landing stage was ready to advance to the planning stage.

**5035 Planning Day**

**JA** gave final details of the planning day, to be held at Wivenhoe House Hotel at 09.00 for 0930 start on 25<sup>th</sup> September.

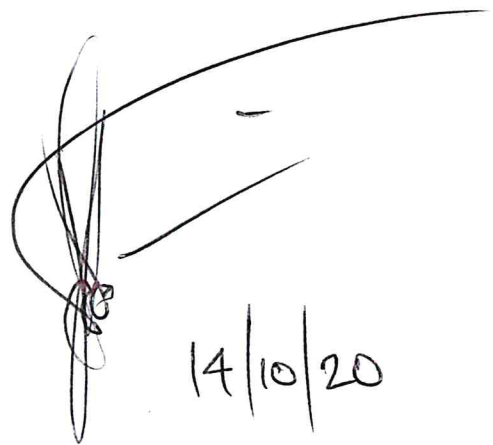
**5036 Matters raised by Members**

**PH** informed that the Commissioners have been invited by Brightlingsea Museum for an out of hours look around. The Chairman asked if **PH** could investigate the possibility to tie this in with the next Commissioners meeting.

**DN** requested **BHC** and the **BSC** share knowledge on tidal surge predictions and Spring Tide observations to help **BSC** better prepare for floods. **DHM** agreed that this would be possible, and for **BSC** officers to come to the office for guidance.

Next Meeting **Wednesday, 7th Oct 2020. Time and Venue TBC.**

Meeting closed **1155 hrs**



A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right. Below the signature, the date '14/10/20' is written in a simple, hand-drawn style.

2<sup>th</sup> Sept 2020

**PART B CONFIDENTIAL MINUTES**

**5033 HM REPORT**

**Staff**

Garry Taylor has been accepted by Titchmarsh Marina as a Duty Harbour Master, but will still continue to work, on occasion, at Brightlingsea  
The Chairman informed the Commissioners that there is a plan being formed for a trip for permanent staff who worked through the lockdown period, utilising vouchers and refunds from tickets purchased for the final USAR meeting.

**Training**

Chris Stopford P2 Oil spill response scheduled September. Our apprentice will be going with him.

**Showers and toilets**

**FB** raised concerns at gatherings inside of the showers and toilets. **DHM** assured her that staff regularly check the facilities and disperse any gatherings, and will continue to monitor.

**PMSC**

TDC swim areas have been installed, more work needs to be done. **FB** asked about the possibility of getting signage on shore side to explain the swimming area. The Chairman advised that HM was discussing this with TDC.  
**FB** also raised the issue of the changing use of the Harbour with the growth in the use of paddle boards and kayaks plus wild swimmers. The chairman agreed that this would be a subject to consider at the Planning Day.

**BTC**

The Council has received details of their full title to the boat park and smack dock from the Land Registry.

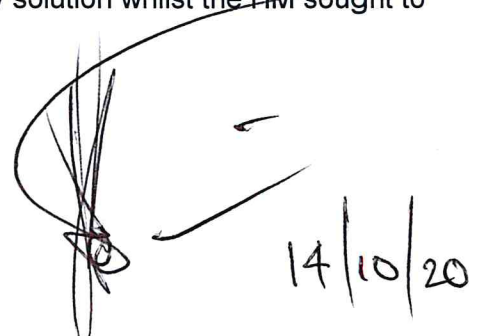
**Vessels**

Dracula - coding inspection recently undertaken and she currently remains fully coded for the uses required by the Harbour. The Chairman advised the Commissioners that on the planning day consideration would need to be given to a medium term replacement strategy.

**5036 Matters raised by Members**

**PH** asked the Commissioners to consider what will be charged to those who advertised with us this year, who look to advertise with us in 2021, due to the lack of reach achieved. She also asked how the Harbour handled ferry and river trips when the weather worsened. The DHM informed her that anti spray measures were used when necessary and that further protection was being considered.

**DN** asked whether the 'Leading Lights' were to be powered by batteries permanently. The DHM informed him that they were a temporary solution whilst the HM sought to achieve a return to mains power.



14/10/20