

**MINUTES OF MEETING HELD ON 7 Oct 2020
COMMENCING AT 1000hrs**

Present:	J Addison	Chairman
	J Thomas	Harbour Master
	D Nicholson	
	P Hatswell	
	I Finch	
	A Thomas	
	F Brown	
	A Scott	
	N Taylor	

5037 Apologies

N/A

5038 Minutes of Meetings held on 2 Sep 2020

It was agreed these were a true record.

Proposed: A Thomas Seconded: F Brown

5039 Matters arising from those minutes

N/A

5040 Financial Report

A discussion on the draft presentation of accounts took place. Commissioners are welcome to discuss specific issues they may have with the HM and team as well as the accountant.

5041 HM Report

Shipping

3 Ships; 1 Scrap, 2 Cement

A meeting with a representative from Essex Cement Ltd (Olivers Wharf) was extremely productive. The company is keen to engage with other businesses and the community. The focus of Essex Cement was smaller ships more often concentrating on scrap and cement.

Commercial

Working with British Ports Association in partnership to provide direction to DEFRA and help improve the service from the MMO.

Marketing

2487 likes Harbour FB (20 since Sep), **2490** Likes Foot Ferry FB (40 since Sep).

The Harbour Video: You Tube 2257 views up 229 since Sep.

Vessels

HM1 Refurbishment

Taxi Refurbishment

Colne Cooke taken out

Colne Guardian taken out

PMSC

TDC are more fully engaged with Brightlingsea Harbour and will be working with Harbour staff to improve swimming and PWC management next year.

Two staff were qualified on Oil spill P2 courses.

Staff

We are investigating the governments Kickstart scheme and possible use by the Harbour.

Showers

WiFi fitted, with superfast extenders to be added, this will provide a service to marina users but also visitors.

BTC

Buoy successfully deployed to Museum

Operations

Meeting arranged with web developer to include ferry booking online.

Ferry revenue saw an £18k reduction on last year as a result of Covid, however the period we did operate worked well and suggests next year will be positive.

Visitors significant increase in Septembers figures, interesting development perhaps bodes well for next year.

5042 Planning Day Outcomes

Posts – it was agreed that a survey, in liaison with the University of Essex, would be undertaken in order to establish water quality and any impact on same by scrubbing or anti-fouling

Environment – objective to adopt 'green' approach to asset replacement or upgrade remains

Solar Pontoon – it is accepted that further consultation with stakeholders is required at this stage

Pilot Boat – it was agreed that the HM and team should seek suitable replacement, with a firm proposal to Commissioners by April 2021 in order that new vessel will be available from January 2022.

Payment Terms – it was agreed that the monthly payment terms trialled with some marina berth holders this year would be extended to certain pontoon berth holders

Aims & Objectives – to remain the same

External Liaison – it was agreed that a meeting would be sought with relevant officers and members of Colchester Borough Council to discuss 'management' of the River Colne. A meeting would also be sought with relevant officers and members of Tendring District Council to establish stronger links.

5043 BHC Sponsorship Principles

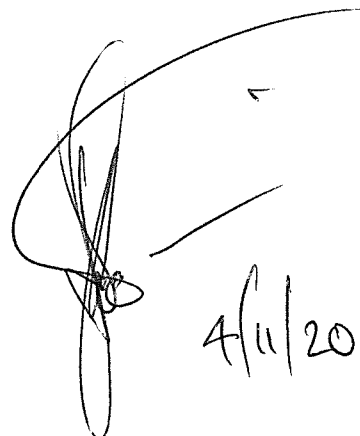
P Hatswell was thanked for her comments on Sponsorship by the Harbour of local organisations. A wide ranging discussion took place and it was agreed that it was most appropriate to sponsor marine based organisations or activities, however some thought should be given to promoting such sponsorship...

5044 Matters raised by Members

N/A

Next Meeting
Meeting closed

**Wednesday, 4th Nov 2020. Time and Venue TBC.
1130 hrs**



A handwritten signature in black ink, followed by the date '4/11/20' written in a similar style.