

**MINUTES OF MEETING HELD ON 3 Nov 2021
COMMENCING AT 1830hrs**

Present: J Addison J Thomas D Nicholson N Taylor A Scott P Hatswell	Chairman Harbour Master
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5131 Apologies

I Finch, F Brown

5132 Minutes of Meetings held on 1st Sep 2021.

Proposed; D Nicholson, **Seconded;** A Scott.

5133 Matters arising from those minutes

None

5134 Accounts FY20-21

The accounts were presented to Commissioners for approval prior to the presentation of Accounts at the annual meeting.

5135 HM Report

Shipping

3 x Ships; 2 x Cement, 1 x Scrap/Cement
1 x Today, 1 x Monday.

Commercial

2 x Windfarm boats will remain until end of November 2021.

Marketing

2986 likes Harbour FaceBook (22 since Oct), **3037** Likes Foot Ferry FaceBook (37 since Oct).

The Harbour Videos:

Harbour Entry **479** views up 41 since Oct.

Foot Ferry Video **2113** up 301 in Oct.

Harbour Instagram **1084**.

Foot Ferry Instagram **848**.

Twitter **573** followers up 12 since Oct.

Marketing Meeting Visit Essex

Businesses in Hospitality sector, Government expect recovery by 2025.

11% Lost Employees to Brexit.

18% Have the employees they need.

21% Did better than 2019.

28% Did the same as 2019.

51% Did worse than 2019.

Vessels

Colne Ranger out with suspected Head Gasket leak; will be repaired for next season.

Staff

Two Kickstart applications possible third, for next season.

Advertised for Administrative assistant.

Apprentice process on track, to appoint by May 2022.

PMSC

Designated Person: Jack Irwin has accepted appointment.

Oil Spill Response Exercise scheduled for date March 16 2022.

St Osyth Parish Council and others met at Point Clear, continuing the journey towards controlling PWC access to the water.

Maintenance

Buoyage continues to be refurbished, the latest Buoy No.9 has been hit quite hard by something.

Link lines removed from the buoys in the swimming area.

Pressure washing has started.

Frank Halls buoy inspection completed.

Heritage Jetty Signage fixed on pontoon.

Name plaques have been removed from pontoons.

Plank replacement has been carried out.

Fuel hose replacement has been completed.

Training

1 x First Aid course

1 x VHF course

2 x PPR ongoing

1 x Day Skipper Theory course

Operations

We are constructing an entry for the local Christmas Tree Festival.

Thames Dredging Group meeting 21st Oct was interesting and of benefit.. They were impressed with the outcomes from the USAR project.

BTC

Joint Branding logo pictorial.

Jubilee Celebration 3rd June

Pilot boat

Visit 1 / 2 Nov progress was shared with members following the visit. It is likely that the delivery date will be met. At the end of November, the engines will have been fitted and the deck will be attached to the Hull.

Visitors

56 increase in number compared to October 2020.

5136 Morgan Marine

HM gave a report to commissioners on the reaction by Morgan Marine to the statutory response; it was hoped that a further dialogue could take place.

5137 BTC

The **Chairman** outlined correspondence regarding the Licence to operate the BTC assets. The Council has asked for a period of status quo which we accepted.

The **HM** was directed to ask the Town Clerk to schedule a meeting with the full council during November to agree next year's fees for council assets.

5138 Public Meeting Agenda

The **HM** proposed the following agenda:

1. Presentation of Accounts.
2. Bathymetry.
3. Harbour Report.
4. AOB.

5139 Matters raised by Members

DN suggested that an opportunity to have a lecture by the Environment Agency on Tidal heights and sea level rise should be investigated.

Commissioners voted unanimously for **PH** to be reappointed for a second term.

Next Meeting;

18.30 Wednesday, 1 Nov 2021.

Venue: BHC Conference Room

Meeting closed

2140hrs

(Original Signed) 1/12/2021