

MINUTES OF MEETING HELD ON 06 Apr 2022

COMMENCING AT 1830hrs

Present: J Addison Chairman
J Thomas Harbour Master
D Nicholson
P Hatswell
A Scott
F Brown
N Taylor
I Finch

- 5175 Apologies**
IF reported that he would be late.
- 5176 Minutes of Meetings held on 06th Apr 2022.**
Proposed; P Hatswell, **Seconded;** D Nicholson.
- 5177 Matters arising from those minutes**
The **Chairman** asked for the Pilots' Risk Assessment to be circulated to Commissioners.
- 5178 Financial Report**
PH had a query about the Pilot Boat listing in the accounts. When you add Plant and Machinery is there a capital allowance, when does that start and why is it not placed straight onto the balance sheet? The **Chairman** answered that there would be a 130% allowance on the pilot boat, once the boat had been received and paid for, it would be transferred to the balance sheet and the period of drawdown would be agreed with the accountant at that point.
- 5179 Harbour Master Report**
- Shipping**
6 x Ships; 3 x Cement ,3 x scrap.
- Commercial**
Additional wind farm boats, they are still being used on Gunfleet for specific maintenance projects.
- Marketing**
3132 likes Harbour FB (31 since Mar), **3345** Likes Foot Ferry FB (200 since Mar).
Harbour App **450** downloads
The Harbour Videos:
Harbour Entry **657** views up 58 since Mar.
Foot Ferry Video **2546** up **133** in Mar.
Harbour Instagram **1127**.
Foot Ferry Instagram **851**.
Twitter **590** followers.
- Vessels**
Colne Ranger back in.
Foot ferries back in.
Colne Horizon – Batteries ordered, storage structure in manufacture as is frame and cover.
Launches back in.
- Staff**
One of the administrative staff has resigned, to travel abroad and run a business.
One of the new Kickstart employees has been invited to increase hours to cover.
A new Apprentice has now started.
The Cleaner resigned. A new local organisation has been appointed to deliver cleaning

services..

PMSC

Oil Spill Exercise was well received and viewed by the MCA as a success.

Maintenance

Town Jetty complete.

Power washing complete.

Fuel barge electric.

Marina electric, new pedestals and meters.

Workshop fit out.

Purelake

Electricity supply.

Marina meters will be installed.

CBC

Hythe Taskforce - nothing further to report.

Alresford conveyor – plans for removal.

Stakeholders

22 March 22 report published on Website.

Dredging

Bathymetric survey between pontoons completed.

Van Oord dredge complete.

Bathymetric survey on completion of all dredging scheduled for April '22.

Fieldgate dock remediation.

Sanctions

British Ports Association Meeting, issues regarding sanctions were discussed, with any liabilities falling to ports.

Pilot boat

Scheduled delivery 1st June.

5180 Capital Spending Programme Current Schedule

Pontoons

24 Replaced by 2036

Posts Replacement

St Osyth 2025

Whites 2027

Creek mouth 2025

Ferry

Explorer 2029

Com Reach 2029

These and other scheduled capital expenditure will be discussed at the May strategic conference. It was also noted that a period of contribution to reserves would be required.

5181 Asset Working Group Update

NT gave feedback on recent discussions in the working group. It was agreed that the following be endorsed by members before directing the HM to implement.

1.A dropped kerb, clearance of the facility, weed mat, Mot type1 surface, signage and access method.

2.The understanding that the facility be used for Marine related storage.

3.A charging system based on frequency of use and accessibility is used, say £600 regular use, £500 occasional access.

4.It should be used this season.

5.The use of additional equipment such as racking, or a container would be considered, but this would be dependent on demand.

There were wide ranging discussions on the subject, but members were content with the suggestions and would see how things developed over the next two years before being

more definitive.

6. It should be referred to as 'Waterside Boat Park'.

5182 BHC/BTC Working Group update

AS gave a short synopsis on the meeting with BTC.

5183 Matters raised by Members

Nil

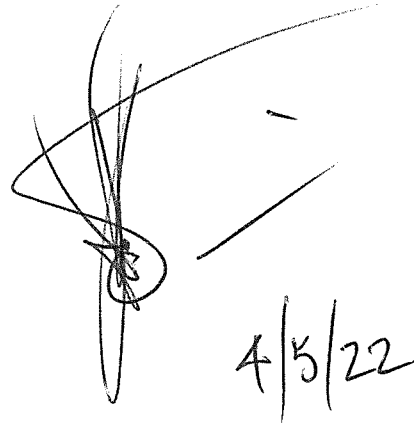
Next Meeting;

18.30 Wednesday, 4 May 2022

Venue: Conference Room

Meeting closed

2055hrs



A handwritten signature consisting of several overlapping loops and a vertical line, followed by the date '4/5/22' written in a simple, slanted font.