

**MINUTES OF MEETING HELD ON 2 February 2017
COMMENCING AT 1830**

Present: J Addison Chairman
 J Thomas Harbour Master
 F Brown
 J Carr
 A Scott
 N Taylor

3709 **Apologies**

D Nicholson N Munro

3710 **Minutes of Meetings held on 5 January 2017**

It was agreed these were a true record.
Proposed: F Brown; Seconded: N Taylor

3711 **Matters arising from those minutes**

None

3712 **HM Report**

- Shipping Activity –2 ships January, with another 2 during February 17 expected.
- Dredging – Locally operated underway also Marina soundings continue to be taken.
- Welcome Pack – Ongoing.
- Maintenance- as per Programme Buoy repair schedule.
- Piles- 2 x Meetings to build plan for future.
- Drying Room – work continues.
- Office - refurbishment almost complete.
- PWC – Meetings on Mon 30th Jan 14th Feb with Police.
- Tide Table – Completed
- Regatta Weekend of 28th May

3713 **Finance Report**

HM explained USAR budget, fuel comparisons and annual spend to date.

3714 **Budget**

- HM gave a presentation on the Harbour's current inventory, future repairs, maintenance and replacement. It made clear the impact expected on the Harbour's finances. An annual figure was agreed. This would be transferred to a capital equipment replacement annually as part of the surplus. In 2031/32 the figure would be reduced gradually until reaching a more easily sustainable level of investment annually by 2039.

- HM presented a headline budget based on the agreed capital equipment replacement fund. During the course of the next month he would prepare a more comprehensive document and publish to the commissioners to be discussed at the next meeting.

3715

Matters raised by Members

- The Chairman asked if the seasonal staff had been contacted about this season's rota yet. It was confirmed that they had been.
- N Taylor asked if operational staff would be able to keep details on visitor numbers. HM stated that the gathering of relevant data would happen as a matter of course.

Next Meeting **Wednesday, 1st Mar 2017 at 1830.**

Meeting closed 21.10



A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right. Below the signature, the date '1/3/17' is written in a similar cursive style.