

## MINUTES OF MEETING HELD ON 01 Mar 2023

### COMMENCING AT 1830hrs

**Present:** A Scott  
J Thomas  
D Nicholson  
F Brown  
P Hatswell

Chairman  
Harbour Master

**5262 Apologies**

C Watkins  
P Foley-Brickley  
D Stoker

**5263 Minutes of Meetings held on 1<sup>st</sup> Feb 2023.**

Proposed; **DN** , Seconded; **PH**

**5264 Matters arising from those minutes**

**DN** Raised concerns regarding the inconsistency of the Tide Gauge **HM** stated he should have it repaired by the season. **HM** also agreed to see if a note could be added to the web page, highlighting the potential tide gauge inaccuracy. **DN** also directed commissioners to the fact that there had been a design change to the Heritage Pier.

**5265 HM Report**

**Shipping**

2 x Ships; 2 x Cement.

**Marketing**

**BH 3895** followers (16 since Feb), **FF 4169** Followers ( 16 since Feb).

Harbour App **889** downloads.

TikTok **46**

Harbour Entry **1357** views up 17 since Feb.

Foot Ferry Video **4587** up 80 in Feb.

Harbour Instagram **1171**.

Foot Ferry Instagram **919**.

Twitter **630** followers.

Ferry celebrated 20

**PMSC**

4 Current Pilots now on the books

DP Report- Actioned and reported back, report in circulation.

Coastguard- incident report

Stakeholders Meeting 2<sup>nd</sup> May 2023, CYC TBC

**Maintenance**

Buoys update

Ferries update

Taxi Ongoing

Electric Boat update

New Trailer in service

**Operations**

Windfarm Commander P on operations.

Dredging, positive.

New season invoices out.

Toilet entry issue of Fobs.

**CBC**

Update was given on recovery of sinking barge at the Hythe.

#### **Staffing**

Bus Level 3 Apprentice Starts 13<sup>th</sup> Mar 23.

Casual staff member started 27 Feb until Sept then on Apprentice scheme.

Apprentice passed Adv PB, failed exam, confidence building and speaking confidently trg, retakes shortly, apprentice exam tomorrow.

Apprentice completed Yachtmaster Theory, Health + Safety and Workboat ops.

One staff member completed EQ and Div trg.

#### **Pilot Boat**

Snagging complete, in service.

#### **Dracula**

SBS very pleased with their purchase, pictures following.

#### **5266 Wharf Update**

The **HM** gave an update regarding the commercial operation of the Wharf.

#### **5267 Navigational safety**

**CW** had prepared a document for members regarding the professional working practise of the Pilots, regarding the Pilotage of ships into Brightlingsea. In **CW**'s absence the Chair lead the discussion on **CW**'s report.

#### **5268 BTC Update**

The Chairman gave an update of the situation regarding the management of BTC assets.

#### **5269 Matters Raised by Members**

**PH** Updated Members on International women's day at **CYC**, and a first aid course taking place at **CYC**. **DN** Asked **HM** if he had received Alices Code of Practice, he replied yes and that he would seek another meeting to confirm all.

Next Meeting; **18.00 Wednesday, 5 Apr 2023**

**Venue: Wreck House**

**FB**

Meeting closed **2110hrs**

*approved*  
*Andrew*  
*5<sup>th</sup> April 23*