

BRIGHTLINGSEA HARBOUR COMMISSION

COMMISSIONERS' MEETING

MINUTES OF MEETING HELD ON 05 Jun 2024

AT THE WRECK HOUSE COMMENCING AT 1830hrs

Present:

Andrew Scott – Chairman

James Thomas – HM/CE

Karl Lumbers – KL

Daniel Stoker – DS

Duncan Nicholson – DN


Patric Foley Brickley – PB

ITEM	NOTES	ACTION
5377	Apologies Ali Johns – AJ Colin Watkins– CW	
5378	Minutes of Meetings held on 1 May 2024 were approved. Proposed, DS Seconded, DN	
5379	Matters Arising from those minutes River Patrols rota return required from some commissioners. Hammerhead would be inspected by DN/HM in the next few weeks.	Commissioners DN HM
5380	Shipping 3 x Ships; 1 x Scrap, 2 x Cement. Another cement in on Thursday. 6 Th June. Marketing Brightlingsea Harbour 4,481 followers (15 since May), Foot Ferry 5,207 Followers (78 since May). Harbour App 1500 + downloads. 98 in last 30 days. TikTok 78 Harbour Entry 2456 views. Up 142 since May. Foot Ferry Video 7336 .Up 316 since May. Harbour Instagram 1316 Foot Ferry Instagram 1035 . Twitter 671 followers. Port Marine Safety Code (PMSC) PMSC online briefing from BPA on Director / Commissioner accountability. 7 th Jun. Need to register Clubs Meeting, to review the forthcoming season, was successful. HM expects to hold another meeting with the clubs at the end of the 2024 season. Safety ID tagging attached to equipment and personnel . Safety Signage ladders all out. PAT testing is being carried out. Staff Training for recent member carried out. Social at Museum on Friday 1700hrs. Sea Survival courses x 2. First Aid course x 1 Golden Anchor revalidation will take place this year. Maintenance Electric vessel tested in robust conditions. Gives HM confidence that the vessel is cable of doing at least 2 return trips to Rowhedge / Wivenhoe on a single charge. BTC Boat Park clearance carried out.	

	<p>Marina pontoon repair carried out. Tide Gauge communications electronics being refitted. Expect to have it working before the next Commissioners' meeting. HM1 launch has been refitted. South Cardinal light and Signage replaced. Creek Mouth depth calibration plate to be replaced to improve visibility. Office fencing replaced. Ferry Floor remediated. Bird Scarers placed on St Osyth pontoon posts. Loft Ladder replaced.</p> <p>Operations River Patrol still awaiting rota responses from some commissioners. Schools' week in operation. Already received one very positive school email, thanking the Harbour. Colne cruises and St Osyth tea cruise; some dates have now been published. Marina Wi-Fi has been improved. Blessing of the Waters 8th June, harbour will be taking part. Ferry; This year 20th Anniversary of ferry - <u>3rd July 2004</u> . From 3rd to 7th July Ferry will be at 2004 prices. This coincides with the Brightlingsea Regatta.</p> <p>Colchester City Council (CCC) Fieldgate Quay, replacing piling, and insert concrete mattress as statutory consultee response required.</p> <p>Visitors 468 visiting boats during May 2024: a record.</p>	Commissioners
5381	<p>Strategic Planning Update DS gave an update on the consultation for the strategic plan.</p> <p>Survey Status Online: 52 responses Paper: 0 Zoom: 1st - 3 attendees, 2nd - 0 Closed at the end of May</p> <p>Next steps June / July</p> <ul style="list-style-type: none"> • Review and consider stakeholder responses – especially “most important aspect”, “things needing change” and “possible challenges” • Compare with the Commissioner discussions from annual Strategy Day <p>August / September</p> <ul style="list-style-type: none"> • Begin to frame a strategy <ul style="list-style-type: none"> • Key themes • With milestones or areas of focus <p>Commissioners will review progress at their July meeting.</p>	DS PB
5382	<p>Strategy Day Review Commissioners confirmed to the HM Commissioners the five Annual Objectives that should be included within the Harbours Operational objectives.</p>	
5384	<p>Matters Raised by Members DN asked when the summary of the stakeholders meeting will be published. HM stated he was waiting for the document to be returned to him from the Chair. He would then publish online.</p>	AS / HM

	<p>KL commented that he knew of a number of training bursaries available to marine students, HM suggested he spoke to DHM as they may be of interest to our apprentices.</p> <p>PB offered that a relative had spent some years working on a Superyacht and would be happy to discuss with any apprentice wishing to do similar.</p>	<p>KL</p> <p>PB</p>
Next Meeting	<p>Time 1830hrs, Wed 3rd Jun 2024</p> <p>Venue Wreck House</p>	Next meeting biscuits; DS
Time Ended	2017hrs	

approved

Andrew 

3 July 2024