

# BRIGHTLINGSEA HARBOUR COMMISSIONERS

## COMMISSIONERS' MEETING

MINUTES OF MEETING HELD ON 05 Mar 2025

AT THE WRECK HOUSE COMMENCING AT 1830hrs

Present:

Andrew Scott – Chairman

James Thomas – HM/CE

Karl Lumbers – KL

Colin Watkins– CW

Rob Dorey - RD

Tony Curzon Price – TP

Daniel Stoker – DS

ITEM	NOTES	ACTION												
5445	<b>Apologies</b> Ali Johns – AJ Patric Foley Brickley – PB													
5446	<b>Welcome to New Commissioners</b> Tony Curzon Price introduced himself to Commissioners and was welcomed to the board.													
5447	<b>Minutes of Meetings held on 5 Feb 2025 were approved.</b> Proposed, <b>KL</b> Seconded, <b>CW</b>													
5448	<b>Matters Arising from those minutes</b> No matters that are not already covered by agenda items													
5449	<b>Harbour Master Report</b> <b>Shipping</b> 1 x Ship; 1 x Cement.  <b>Marketing</b> Brightlingsea Harbour on FaceBook <b>4,721</b> followers (67 increase since Feb). Foot Ferry on FaceBook <b>5,534</b> Followers (0 since Feb). Harbour App 2000 +. TikTok 92 Harbour Entry 3088 views up 39 since Feb. Foot Ferry Video 8736 up 178 since Feb. Harbour Instagram 1399. Foot Ferry Instagram 1052. LinkedIn 120.  <b>Port Marine Safety Code (PMSC)</b> <b>Incidents</b> <table><tr><td>1/8/25 14:11:47</td><td>8:42</td><td>Not Applicable</td><td>As person was walking down the jetty from the ramp to the actual hammerhead he slipped over. He said that he hit his head but that he was okay. He got up immediately and was walking and talking.</td></tr><tr><td>2/6/25 9:30:50</td><td>0931</td><td>High (Sort Today)</td><td>operative slipped on deck of Kerry Jane, lading on tiller breaking the end where it meets the bracket, harbour will look at repairing and replacing today, will notify customer</td></tr><tr><td>2/12/25 20:22:12</td><td>1130</td><td>Not Applicable</td><td>lucy in the sky in marina coming out hit brioche leaving a scratch down the side, images sent to front desk.</td></tr></table>	1/8/25 14:11:47	8:42	Not Applicable	As person was walking down the jetty from the ramp to the actual hammerhead he slipped over. He said that he hit his head but that he was okay. He got up immediately and was walking and talking.	2/6/25 9:30:50	0931	High (Sort Today)	operative slipped on deck of Kerry Jane, lading on tiller breaking the end where it meets the bracket, harbour will look at repairing and replacing today, will notify customer	2/12/25 20:22:12	1130	Not Applicable	lucy in the sky in marina coming out hit brioche leaving a scratch down the side, images sent to front desk.	
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<p>British Ports are offering webinars for Commissioners, using Microsoft Teams. Book via HM</p> <table border="0"> <tr> <td>PMSC Duty Holder Awareness Monday</td> <td>23 June 2025 10:30 - 12:30</td> </tr> <tr> <td>PMSC Duty Holder Awareness Friday</td> <td>24 October 2025 10:30 - 12:30</td> </tr> <tr> <td>PMSC Duty Holder Awareness Monday</td> <td>8 December 2025 10:30 - 12:30</td> </tr> </table> <p>Essex University anti-foul and hull scrubbing project (which BHC are supporting) . HM updated the current activity, noting successful media engagement.</p> <p>East Donnyland Council. Rowhedge pontoon recovered to Brightlingsea for maintenance.</p> <p>Pilotage, HHA pilot to carry out 2 more acts of pilotage before authorisation for Brightlingsea.</p> <p>Blessing of waters 15 June date confirmed.</p> <p>Oil Pollution Response and Control (OPRC) Report is published and has been issued to Commissioners.</p> <p>Andrew Healey from the Maritime and Coastguard Agency visited the HM, providing useful updates. \</p> <p>Ramp on Fuel Barge sometimes disengaged due to material loss because of dredging. It is expected to recover over the next few weeks.</p> <p>Still no accurate update on new edition of the PMSC, though that are lots of rumour. The new edition is expected soon. <b>HM</b> doesn't have any definitive answer as to when it will be published. Based on information received he is expecting a 6-month compliance window from publication. MCA are already using the new Code as a reference when doing their checks. <b>AS</b> queried whether they have to wait for the Guide to Good Practice (GtGP) to be published before MCA can implement the compliance. HM stated that the GtGP is supplementary to the PMSC although he believes the plan was always for the two to be published together. HM believes there is a draft of the GtGP in a ready format, but the MCA are currently resourced constrained while they recruit for a new Head of Navigation.</p> <p>Early season consultation with local water activity clubs: <b>HM</b> gave an update on the meeting.</p> <p><b>Maintenance</b></p> <p>Dredging – Almost Complete, Bathymetry to follow. HM sated that Bathymetry is carried out twice a year. Once over the winter to guide the dredging programme and then another in the spring to evaluate the success of pre-season dredging,</p> <p>HM expects the hard cleardown to take place on 10 March</p> <p>Continuing with field gate dock weekly drain inspection and maintenance</p> <p>Colne Ranger Refurbishment Complete (just awaiting stickers).</p> <p>Colne explorer engine services done.</p> <p>Cindery pontoon pressure washing complete.</p> <p>Pile blackening started.</p> <p>Ferry boxes repaired and repainted.</p> <p>Colne Cooke renovation started.</p> <p>Shower block drains pulled up and resealed .</p> <p>CYC harbour mooring/ replaced and repairs after eye ripped out of pontoon</p> <p>Colne leader rear window seal repaired.</p> <p>Fuel barge fuel filters changed.</p> <p>Harbour staff clothes drying room cleared out and reorganised.</p>	PMSC Duty Holder Awareness Monday	23 June 2025 10:30 - 12:30	PMSC Duty Holder Awareness Friday	24 October 2025 10:30 - 12:30	PMSC Duty Holder Awareness Monday	8 December 2025 10:30 - 12:30	<p><b>Commissioners</b></p>
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	<b>HM- Chairman</b> and <b>HM</b> invited to a British Ports Association meeting to be held at Cowes Harbour Authority 26/27 March. AT BPA's request, HM will make a small presentation about the work done at BHC.		
<b>Next Meeting</b>	<b>Time</b>	<b>1830hrs, Wed 2<sup>nd</sup> Apr 2025</b>	Next meeting biscuits; <b>RD</b>
<b>Time Ended</b>	<b>Venue</b>	<b>Wreck House</b>	

	<p>Colne innovation new propeller fitted. Leading lights and Batemans tower nav lights tested and checked.</p> <p><b>Operations</b> Berthing invoices have gone out for 2025 season. 3 Cancellations received. Isobel will be giving a presentation at the CYC International Women's Day event. Waterside property deal discussions ongoing.</p> <p><b>CCC</b> Meeting arranged with Cllr David King 10<sup>th</sup> March. HM &amp; Chair will attend</p> <p><b>Staff</b> Two new apprenticeships have started Interview for Maintenance Deputy complete and appointment made. BHC are receiving regular requests for employment.</p> <p><b>Parliamentary visit</b> HM &amp; DHM took part on a British Ports Association (BPA) networking event at the Houses of Parliament. HM noted that he'd had a good discussion with Mel Hide RYA Director of External Affairs. As a result, Mel may visit Brightlingsea during the season. British Ports appear to be taking an increased interest in supporting smaller ports. HM has a good relationship with CEO of BPA. At the event, HM noted that the relevant Minister stated that the Government is very supportive of Ports in general.</p>	
5450	<p><b>Hard and Jetty Development</b> HM shared his plan with Commissioners.</p>	HM
5451	<p><b>Hydrodynamic and Morphodynamic modelling of the spit</b> TP wrote to Imperial College London to see if there was any interest for MSc or PhD students on Coastal erosion type projects (relating to our spit),. It appears they may be and a meeting has been set up for 17 March 25.</p>	
5452	<p><b>May Strategy Day</b> The Chairman covered a small number of issues to discuss at the May strategy day. Commissioners are invited to write to him with all suggestions. It will not be possible to cover all items as we only have a day, so the final agenda will be published approximately one week before the meeting.</p>	All
5453	<p><b>Matters Raised by Members</b> KL- suggested that we look at the HHA Guide and consider whether we might wish to do one, the HM stated that he had seen the document before and found it very useful.</p> <p>KL also asked if there could be some means by which Commissioners could access files externally say through the website, HM asked if he could provide him with a list of files required so he would know which to include. DS – stated he may be able to suggest a suitable method for folder sharing and would discuss offline with the HM.</p> <p>CW- Stated that Brightlingsea Museum would be doing a WW2 HMS Nemo exhibition and the Harbour might seek inclusion. HM assured Commissioners that he works closely with the museum. .</p> <p>RD- Had been involved in meeting in which they discussed women in ports. If HM wishes to find out more, RD would be able to put him in touch with the appropriate people.</p>	KL DS HM

Approved Andrew  2/4/2025