

**MINUTES OF MEETING HELD ON 5th December 2018
COMMENCING AT 1830hrs**

Present: J Addison Chairman
J Thomas Harbour Master
D Nicholson
A Scott
P Hatswell
N Taylor
I Finch
A Thomas

3991 Apologies

F Brown for lateness

3992 Minutes of Meetings held on 7th November 2018

It was agreed these were a true record.

Proposed: P Hatswell; Seconded: A Thomas

3993 Matters arising from those minutes

Nil

3994 Financial Report

The HM presented the Financial report which was accepted. There followed a discussion on the decline of fuel revenue and the increase in Ferry revenue from 2014/15.

3995 HM Report

Shipping

3 x Ships; 1 x Scrap, 1 x cement, 1 x Aggregate

Marketing

1114 likes Foot Ferry FB, 1152 Likes Harbour FB.

We are advertising on Town Map, Website updates, Things to see in Essex out 100,000, Xmas tree Festival, Brightlingsea Guide, Visitors Guide and St Helena's Hospice.

Staff

The Financial staff handover is going well.

PMSC

First Aid Courses complete for nominated staff.

Marina

Dredging West Side complete now into East Basin.

Maintenance

Cindery Clear of yachts.

Jet washing pontoons.

Town Pontoon shot-blasted ready for other components.

Pontoon floats rubbed down and painted.

Schools Week

Run over possible an extended 3 weeks

349-406 pupils

Harbour Contribution up to £5000.

Piles

Delay in collection of Hammer, work to commence w/b 10/12/18

PWC/MMO Response

Monitoring proposals ongoing, agreed meeting with CBC and others, date TBC then will approach PWP, RYA, BM.

BTC

Approved lighting

Party

20th Dec - 77 Person approx - Sax and Voice – Catering – 1930-2330 hrs

3996

Fees

Following a review of fees and charges by N Taylor and A Scott, the HM was able to compile a new schedule of charges. This was presented to members.

F Brown joined meeting.

The charges were designed to be clearer, fairer and resolve the perceived inequities of previous years.

3997

Dredging

The HM presented the current plan for maintenance dredging, a local contractor had been sought to carry out injection dredging. The plan would be developed over the next 6 months to improve efficiency and value for money.

3998

Town Liaison

N Taylor presented an idea for a scheme to improve visitor numbers particularly in the Town centre. A discussion ensued. The Chairman made clear the position of the Harbour was to support endeavour by the town to improve visitor numbers.

3999

Matters raised by Members

N Taylor gave out date of next Bird Survey, 10th Dec.

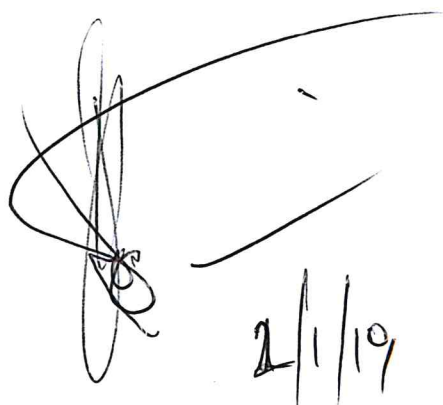
P Hatswell presented a document regarding event cards. The commissioners were invited to study the document for feedback.

The Chairman stated the next meeting would be at BSC.

Wednesday, 2nd January 2018 at 1830hrs.

Next Meeting
Meeting closed

21.45hrs



A handwritten signature, possibly 'N Taylor', is written in black ink. To the right of the signature, the date '2/1/19' is written in a similar style.