

**MINUTES OF MEETING HELD ON 6 February 2019
COMMENCING AT 1830hrs**

Present:	J Addison J Thomas D Nicholson A Scott P Hatswell I Finch A Thomas F Brown N Taylor	Chairman Harbour Master
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4009 Apologies

I Finch and P Hatswell for being late.

4010 Minutes of Meetings held on 2nd January 2019

It was agreed these were a true record.

Proposed: A Thomas; Seconded: D Nicholson

4011 Matters arising from those minutes

N/A

4012 HM Report

Shipping

4 x Ships; 3 x Scrap, 1 x Cement

Marketing

1124 likes Foot Ferry Facebook (FB) (10 since Jan), **1279** FB Likes Harbour (87 since Jan).

Deputy Harbour Master (DHM) Job advert Rightjob, British Marine, FB, Website resulted in 13 applications.

Port Marine Safety Code

Annual update continues.

Dredging

East Basin Dredging Continues until May.

During February the Fuel Pontoon, Wharf, Creek Mouth /Town Hammerhead will be dredged. .

Maintenance

Jet washing pontoons, Cindery Complete, St Osyth complete, Fishermans and Heritage will be completed in February.

Town Jetty/ Hammerhead will be closed for about a week from 18th February for repair

Marina sloping pontoon repaired.

Fixing sizes/ Allocations on Cindery ongoing.

Taxi refurbishment ongoing.

SOS boxes returned to Cindery.

Inner Bench Head, inspected

Commercial

Port of London Authority

Red 7

Trinity House have all had discussions with the Harbour regarding potential use of moorings.

Personal Water Craft

Monitoring of River safety proposals ongoing. A meeting with Colchester Borough Council (CBC) and others is scheduled for 26 February. In the meantime, the three other actions regarding the proposed pontoon would be paused.

CBC

Another trolley clearance at the Hythe is scheduled for 7 March.

Stakeholders meetings schedule

Commercial 11 March 2019

Leisure 12 March 2019

Venue TBC Timing 1830hrs.

4013 Budget 2019-2020

The HM presented to the commissioners 2018-2019 performance to date against budget and explained that there was an anticipated contribution to reserves year end. The proposed Budget for 2019-2020 was then considered. These documents would be sent to commissioners following the meeting for comment and approval at the March commissioners meeting.

4014 Piles/Posts

D Nicholson presented a schematic for the Ferry landing platform, which included the potential use of Greenheart piles recently removed from Cindery. HM stated that the piles could not remain on the Hard so action would be need to be taken to store them elsewhere. It was suggested that St Osyth boatyard may be able to store and cut the piles based on D Nicholson's schematic The HM was tasked to look at the options and gather costs. Option 1 Give the piles to local organisations, Option 2 Sell the piles to a commercial organisation which would be required to take them away, Option 3 to take 1 of the piles to St Osyth boatyard in order to establish whether they were able to cut the timber and then arrange storage. Commissioners wanted to ensure that they would be recycled in some way.

4015 Brightlingsea Town Council Meeting

A discussion regarding the meeting that occurred on 24 January 19took place, with Commissioners encouraged by the positive relationship, but asked the HM to continue to pursue a final agreement regarding the proposed licence for BHC to operate the Hard, Town Jetty and Boat Park on their behalf.

4016 Staffing

HM briefed the Commissioners on the DHM interview process which is due to take place on 9 February.

4017 Matters raised by Members

F.Brown asked if a copy of the SUFUSE application could be sent out to Commissioners, HM stated it would be sent asap.

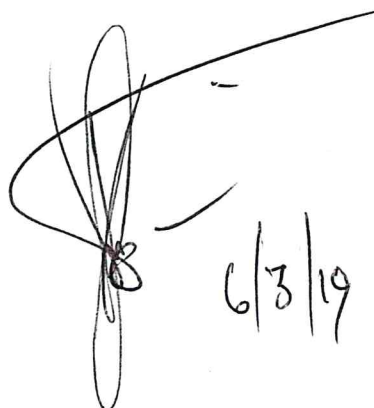
P. Hatswell stated she had just returned from Peterborough where she had attended a small business conference where she had passed out visitor guides. She had also made contact with several local businesses and would be pursuing these links

I. Finch made the Commissioners aware of the sea cadets' lightship at the Hythe being made available for outside bookings. He also wanted to encourage Brightlingsea Harbour and Town links with BBC Essex. .

Next
Meeting
Meeting
closed

Wednesday, 6th March 2019 at 1830hrs.

21.40hrs

A handwritten signature, possibly 'I. Finch', is written in black ink. To the right of the signature, the date '6/3/19' is written in a similar handwritten style.